

Minutes

Meeting Name	DCP 054 Working Group	Meeting Number	024
Meeting Date	4 April 2012	Meeting Time	10:00
Venue	ElectraLink, 2-3 Golden Square, London, W1F 9HR		

Attendee	Company
Glenn Sheern [GS] (Chair)	E.ON UK
Angela Mann [AM] (Teleconference)	E.ON UK
Chris Harding [CH]	EDF Energy
Andrew Wallace [AW]	Ofgem
Richard Vernon [RV]	Npower
Roger Parnell [RP]	EDF Energy
Tony Savka [TS]	Electricity North West
Rosalind Hartley [RH]	ElectraLink Limited

1. ADMINISTRATION

- 1.1 Apologies were received from, Jon Spence (ELEXON), Anne Jackson (SSE Energy Supply), Jonathan Purdy (UK Power Networks) and Lynne Hargrave (Northern PowerGrid).

2. MINUTES MEETING 023

- 2.1 The minutes of the previous meeting were agreed without amendments.

3. OUTSTANDING ACTIONS

- 3.1 The Working Group reviewed the actions from the previous meeting. It was noted that action 023/01, to draft a Modification Proposal for review by the working group, is ongoing.
- 3.2 A summary of the outstanding actions is attached as Appendix A.

4. OFGEM UPDATE ON THEFT OF GAS

- 4.1 AW provided an update on Ofgem's work with regard to theft of gas. It was noted that the materiality of gas theft had been estimated at £138 million a year, which equates to approximately £6 per customer.
- 4.2 AW noted that Ofgem is minded to carry out further work on whether principles developed for the gas market are applicable in the electricity market. Ofgem is keen for work on Theft of Electricity to continue and for updates on this work to be fed back to Ofgem.
- 4.3 It was noted that Ofgem has identified two issues in relation to theft of gas. Namely, there is a lack of obligations on Suppliers to be proactive and there are disincentives to identify theft. An incentives scheme and additional measures in detecting theft are proposed.
- 4.4 It was noted that Ofgem is keen for the gas code of practice to be implemented at the same time as the new incentives scheme is put into place.
- 4.5 AW noted that Ofgem has recently published an overview of the responses to some of the questionnaires that it issued in 2010, which provides some interesting information on the theft of gas and electricity. It indicates that theft is higher in the electricity market. AW agreed to distribute a link to the document to working group members.

Action: AW

5. REVIEW OF CODE OF PRACTICE

- 5.1 GS asked AW to confirm whether Ofgem is happy with the approach that the Working Group has taken towards the Theft of Electricity CoP. AW confirmed that Ofgem is happy with the approach.
- 5.2 The group walked through the CoP and discussed AW's comments on it, updating the document during the walk through.
- 5.3 The most up to date version of the CoP 'version 0.7' is attached as Appendix B.
- 5.4 AW noted that the theft of gas document is structured in such a way as to step through the time line of theft, with an explanation of what steps to take at each of the stages. It was suggested that the Theft of Electricity CoP may benefit from this approach.

- 5.5 The Working Group agreed that at its next meeting the structure of the Theft of Electricity CoP should be reviewed against the theft of gas document and potentially be restructured to take a similar approach. ElectraLink will add this to the agenda for the next meeting.

Action: ElectraLink

6. NEXT STEPS

- 6.1 It was agreed that the updated CoP should be circulated to group members for approval.

Action: ElectraLink

- 6.2 AW agreed to complete his review of the CoP and circulate his comments to group members before the next meeting of the group.

Action: AW

- 6.3 The Working Group noted the proposed timetable that outlines the backstop dates in order for the CP to meet its implementation of November 2012.

Activity	Target Date
Legal Drafting issued for review to Wragge & Co.	04 July 2012
Consultation start date	04 July 2012
Consultation closing date	25 July 2012
Working Group review of the Consultation Comments and review the draft Change Report	01 August 2012
Change Report Agreed	15 August 2012
Party Voting Ends	31 August 2012
Change Declaration Issued	04 September 2012
Authority Decision	09 October 2012
Implementation	01 November 2012

7. ANY OTHER BUSINESS

- 7.1 There were no other items of business raised at the meeting.

8. DATE OF NEXT MEETING

- 8.1 The group agreed to meet again on Wednesday, 2 May 2012.

APPENDIX A – ACTIONS**OPEN ACTIONS**

No.	Action / Update	On	Due
024/01	Circulate the latest version of the CoP to group members for approval.	ElectraLink	12/04/12
024/02	Forward a link to Ofgem's recently published information on electricity and gas performance in tackling theft to group members	AW	12/04/12
024/03	Update the agenda for the next meeting of the group to include a comparison of the Theft of Electricity CoP to that of the theft of gas document	ElectraLink	Next meeting
024/02	Complete review of the Theft of Electricity CoP and circulate review comments to group members before the next meeting of the group.	AW	Next meeting
023/01	Draft a modification to bring option 3 into the BSC and circulate to the group for review. Ongoing.	JP	19/03/12

CLOSED ACTIONS – at this meeting

No.	Action / Update	On	Due
023/02	Update the Theft of Electricity CoP as per Working Group instructions and circulate for review. Complete.	ElectraLink	19/03/12